

**Friday June 12, 2009 – Edition #131**

**CUNYfirst is Coming Soon! We're GO for launch on June 19.**


- **Human Resources Launch**

Following a request from our campus teams asking for more time to prepare for launch, a new phased rollout plan was presented this week. Our new Human Resources and Recruiting applications will go live for CUNY's Office of Human Resources Management, Hostos Community College, Queens College, Queensborough Community College and York College on June 19. The second wave will launch on July 13 and the final wave on July 20. A decision on which colleges will be part of wave two and three is forthcoming.

This plan will allow us to monitor the performance of the system at the Central Office and these Vanguard Colleges, plus give us additional time to get more people to training and to prepare our colleges for supporting this important transition.

Today at City College, HR professionals attended a demonstration of new CUNYfirst applications showing step by step procedures for the work they do. A webinar replicating what was shown will be made and available for viewing next week.

- **CUNYfirst Cutover**

The CUNYfirst system is currently unavailable while our partners from Oracle transfer the new applications and data. The activities are going well. The system will remain unavailable until next Thursday night, so General Ledger, ELM and CRM users will not be able to have access to their current applications. We will announce when the system is available again. The full announcement can be found by clicking the button to the right on the Project website – <http://first.cuny.edu> 

- **Human Resources Training**

Training continues for our Human Resources professionals and their colleagues on the new HR and Recruiting Applications. As of today, we have taught over 110 separate classes to 1,200 individuals (this is the number of seats filled – many people are taking multiple courses). For next week, we've had over 400 signups for the 46 classes we'll teach. The Enterprise Learning Management (ELM) system cannot schedule people for new classes until cutover concludes. We have created a backup system that will allow all learners to view class offerings, User Productivity Kits (UPKs) and course material to support the training.

- **Student Administration – Course Catalog – Going Live June 19**

The Course Catalog functions for the Registrars at Queens College and Queensborough College will go live starting June 19. Training for this group will be this coming Tuesday June 16 and the next Tuesday June 23 all day at Queensborough Community College.



**FRIDAYS@first**

- **Line Item Budgeting – Going Live June 19**

Two days of training concluded today with good feedback from the budget professionals. Training resumes Monday and Friday next week and Monday the 22<sup>nd</sup> and Wednesday the 24<sup>th</sup>.

- **Application Security**

Application Security Liaisons met this past Wednesday to receive a run thru of the new CUNYfirst system. They also learned about changes to the current CUNYfirst systems and how it will affect the ASL job function. Forms and procedures were also discussed. Application Security Liaisons have the responsibility to give application access to users based on their security role after they take and pass the necessary training for the position.

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**Next week’s meetings:**

<b>Human Resources Training</b> Borough Training Centers	Mon, Jun 15 to Thu, Jun 18	
<b>Planning and Budgeting Training</b> 555 W. 57th - 10th Floor	Mon, Jun 15	
<b>Communication Liaisons</b> WebEx	All Week	11:00 AM – 11:30 AM
<b>Finance - General Ledger Lunch and Learn</b> Webinar		12:00 PM – 1:00 PM
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<b>Commodity Code Committee Meeting</b> 230 West 41st Street, 9th Floor	Tue, Jun 16	9:30 AM – 12:00 PM
<b>Help Desk Managers</b> Via WebEx		2:00 PM – 3:30 PM
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<b>Finance Liaisons</b> 230 W 41st Street - 10th Floor Conference Room	Wed, Jun 17	1:00 PM – 4:00 PM
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<b>Finance - General Ledger Lunch and Learn</b> Webinar	Thu, Jun 18	12:00 PM – 1:00 PM
<b>HCM Super User Monthly Meeting</b> Phone/Webex		1:00 PM – 2:00 PM
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<b>Planning and Budgeting Training</b> City College Borough Training Center	Fri, Jun 19	