Survey of CUNY Study Abroad and Student Exchange Programs
Part B

Information for the 2005/2006 Directory of CUNY Study Abroad and International Exchange Programs

The CUNY Office of Academic Affairs/ International Programs printed the first Directory of CUNY Study Abroad and International Exchange Programs in 1995. This Directory has served as a reference guide to the overseas programs -- study abroad, student exchange, and faculty exchange -- that exist at CUNY. Faculty, staff, and students use it to find out about the more than 60 overseas programs CUNY offers. We are requesting information about your program(s) so that we may print the 2005/2006 edition of the Directory and update the CUNY International Programs website.

Directions:
1) If your program was listed in the previous Directory (2004/05), a copy of that listing is attached. Please choose one of the following updating options:
   a) If any changes need to be made in the listing for this year, please cross out the old information, write in the updated information beside it, and initial the change.
   b) If a program which was listed last year has been closed or cancelled (i.e. there are no plans to offer it again) please place an "X" through the listing, and initial the page.
   c) If a program which was listed last year will not be offered in 2004/2005 (i.e. the program has been temporarily suspended), please place an "S" through the listing, and initial the page.
   d) If no changes need to be made, place a check mark next to the listing and initial the page.

Note that we are asking that you return the copy of your program(s) listing in any case, regardless of the type of (or lack of) revisions.

2) If your college is offering a new program which was not listed in the 2004/05 Directory, please complete the appropriate part of form B (enclosed). Note that:
   − Form B-i (pages B-1 through B-3) applies to study abroad and/or student exchange programs
   − Form B-ii (pages B-4 and B-5) applies to CUNY faculty/administration programs

We trust you will find this to be a simple and efficient way to provide updated information on your program(s) for the Directory. Thank you for your time.

* Reminder: Please return parts A, B and C of the survey by May 27, 2005 to:

   International Programs/Office of Academic Affairs
   The City University of New York
   535 East 80th Street
   New York, New York 10021
   Tel: (212) 794-5666/5441
   Fax: (212) 794-5706
Form B-i

Information for the 2005/2006 Directory of CUNY Study Abroad and International Exchange Programs

Study Abroad and/or Student Exchange Programs

The following form is to be used to submit information regarding newly created study abroad and/or student exchange programs for 2005/2006 which were not previously listed in the 2004/05 Directory of CUNY Study Abroad and International Exchange Programs. Fill out one form for each new program for which your institution is the principal sponsor (please make copies of this blank form if necessary).

General Program Information:

1) Program Title/Location:_______________________________________________________________

2) Sponsoring CUNY campus:__________________________________________________________

3) Name of overseas institution:_________________________________________________________

4) Type of Program:       ____ Study abroad  _____ Exchange

5) Does the Program run in conjunction with a consortium?
   If yes, which one?_________________________________________________________________

6) Does an agreement exist between the sponsoring CUNY college and the overseas institution?
   _______________________________________________________________________________

7) Duration of Program (circle one or more):  Fall    Spring    Full Year    Summer    Winter

8) When was the Program established? __________________________________________________

9) Requirements for student participation:
   a) Grades/GPA (specify) ________________________
   b) Circle eligible class: Freshman  Sophomore  Junior  Senior  Graduate
   c) Other: _________________________________

10) General Program description (2 or 3 lines to appear with Program's listing in Directory):

   _______________________________________________________________________________
   _______________________________________________________________________________
11) Is the program open to all CUNY students or restricted by college?__________________________

12) Is there a language requirement?   _____ Yes    _____ No

   If so, which language and at what level of proficiency?____________________________________

**Academic Information:**

13) Program's area of study (check one or more):

   a) ___ Language skills
   b) ___ Foreign culture and history
   c) ___ Foreign politics and contemporary issues
   d) ___ Science
   e) ___ Professional training
   f) ___ Other (please specify): ________________________________________________________

14) How many credits are received by the students for this Program? _____________________________

15) How are students’ credits recognized? (check one or more):

   ___ By faculty approval of entire Program in advance
   ___ By faculty approval of an individual student's credits in advance
   ___ By faculty approval of an individual student's credits after the student returns

16) Who teaches the classes? (check one or more):

   a) ___ CUNY faculty
   b) ___ Faculty of foreign institution
   c) ___ Other (please specify) __________________________________________________________

17) Please specify other features of the Program: (optional)____________________________________

   ____________________________________________________________________________________
   ____________________________________________________________________________________

18) Program Costs breakdown:   

   Tuition:   ______________
   Travel:   ______________
   Room & Board:   ______________
   Misc. expenses:   ______________
   Total Program Cost:   ______________
19) Is financial aid available?     _____Yes     _____No

   If so, specify source of aid (including scholarships) and amount available per student:

   __________________________________________________________________________

   __________________________________________________________________________

20) Deadline(s) for applications, and terms for which deadlines apply: ________________

   __________________________________________________________________________

   __________________________________________________________________________

   __________________________________________________________________________

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   Program Contact Person: _______________________________________________________

   Department: _________________________________________________________________

   College: ________________________________________________________________

   Phone: __________________________       Fax: ____________________________

   E-mail: ________________________________________________________________

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Form B-ii
Information for the 2005/2006 Directory of CUNY Study Abroad and International Exchange Programs

CUNY Faculty and/or Administrator Programs

This form is to be used to submit information regarding newly created faculty/administrator programs for 2005/2006 which were not previously listed in the 2004/05 Directory. Fill out one form for each new program for which your institution is the principal sponsor (please make copies of this blank form if necessary).

1) Program title: ______________________________________________________________

2) Year established: __________________________

3) Participating foreign institution: ______________________________________________

4) Duration of visits/exchange: ___________________________________________________

5) Please explain purpose/aims of the exchange: _____________________________________
   ____________________________________________________________________________
   ____________________________________________________________________________

6) Which departments/subject areas are involved in the exchange?
   ____________________________________________________________________________
   ____________________________________________________________________________

7) Approximate number of CUNY faculty/administrators involved each year: _____________

8) Approximate number of faculty/administrators from overseas institution involved each year:
   ________________

9) Eligibility requirements for CUNY faculty/administrator (e.g. language proficiency, full-time
   status, rank, etc.):
   ____________________________________________________________________________
   ____________________________________________________________________________
   ____________________________________________________________________________

10) Is the program open to all CUNY campuses or restricted? ______________________________
11) If restricted, which campuses are involved? ________________________________

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Program Contact Person: ____________________________________________

Department: ______________________________________________________

College: _________________________________________________________

Phone: __________________ Fax: _________________________________

E-mail: __________________________________________________________

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Thank you for taking the time to complete this survey.